## CUNTIDENTIAL

|   | OUTING  | 3 AND  | RECORD   | SHEET  |
|---|---|--|--|--|
| SUBJECT: (Optional)   |   |  |  |  |
| FBIS Bureau Ch  | iefs Cor  | nference   | ,  |  |
| FROM:   |   |  | T  | NO.  |
| Director, Foreign Broad   | cast  |  | 100 A 66   | FBIS-0064/86   |
| Information Service   | •8.5. J   |  |  | 27 Folymory 1096   |
| TO: (Officer designation, room number, and  | Room 1013 Key Building  (Officer designation, room number, and DATE |  |  | 27 February 1986   |
| building)   | RECEIVED  | FORWARDED  | OFFICER'S<br>INITIALS  | COMMENTS (Number each comment to show from to whom. Draw a line across column after each comm  |
| 1. Deputy Director for  |   |  |  |  |
| Science and Technology  | 14. 30.40   | - W. W. W.   | Mark 1   |  |
| Room 6E45 - Headquarters  |   |  |  |  |
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| 3. Executive Director   |   |  | na inter   |  |
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FBIS-0064/86 27 Feburary 1986

|               | THROUGH:  | Deputy Director for Science and Technology   |  |  |  |
|---------------|---|--|--|--|--|
| 25X1          | FROM:   | Director, Foreign Broadcast Information Service  |  |  |  |
| 25X1          | SUBJECT:  | FBIS Bureau Chiefs Conference  |  |  |  |
| 25X1          | officers during t   | morandum extends an invitation to you to speak to FBIS the annual Bureau Chiefs Conference.  |  |  |  |
| 25X1          | week of 14-18 Apr<br>managers of FBIS<br>and the Agency ar<br>As an important p   | ual FBIS Bureau Chiefs Conference is scheduled for the ril. The purpose of the conference is to bring the bureaus up to date on plans and developments within FBIS and to allow them to consult with Headquarters officers. Part of the conference, we have traditionally included for Agency officials. |  |  |  |
| 25X1<br>25X1  | 3. I would like to invite you to address a group of chiefs and senior FBIS Headquarters officers in the DS&T Conference Room (6E60) on Thursday, 17 April, from 1400 to 1445. The bureau chiefs would be particularly interested in hearing your observations on the Agency's current management problems and the challenges for the future. An agenda for the conference and a list of attendees will be forwarded to you later. |  |  |  |  |
| 25 <b>X</b> 1 | 4. You are Executive Dining 1900.   | also cordially invited to join FBIS officers in the Room for a cocktail reception the same date, 1730 to   |  |  |  |
| 25X1          |   | - Charles Hangling Market Stage  |  |  |  |
| 25X1          |   |  |  |  |  |

MEMORANDUM FOR: Executive Director

CONFIDENTIAL

DDS&T/FBIS/EPS (27 Feb 86)

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